



Service Delivery Committee	Tuesday, 17 January 2017	Matter for Information
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Title: Facilities Services Update

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1. Introduction

- 1.1 This report covers progress and developments within the Facilities Service. It sets out achievements and work in progress since 11th October 2016 when progress was last reported.

2. Recommendations

- 2.1 That members note the information in the report.

3. Capital Projects

3.1 Ervins Lock Footbridge

Chris Melton of William Saunders met with representatives from the Canal and River Trust on site on 13th December to discuss the proposal and design. Following this meeting some minor design revisions have been made to take into consideration the informal on-site discussions. The revised drawing has now been formally submitted to the Trust for pre-planning advice and comment.

3.2 Refurbishment of Bus Shelters

- The two Victorian style bus shelters on Blaby Road, South Wigston have been re-painted.
- Four shelters on Saffron Road, South Wigston and three shelters on Aylestone Lane, Wigston will be re-painted by 31st January followed by further shelters on a rolling programme.

3.3 Cemetery Wall Repairs

Work has been carried out to 22 trees in the cemetery along the boundary with the Rugby Club to enable the work to start on wall repairs. Subject to the weather remaining mild the contractor is due to start repairs to the wall in early January.

4 Forum Projects

4.1 Oadby Forum:

- Ellis Park Drinking Fountain – restoration and cleaning of the stonework and re-cutting the wording around the fountain (which was installed in 1897 for Queen Victoria's Diamond Jubilee) has been completed.
- The Facilities and Administration Manager has worked with Oadby Civic Society on the specification and ordering of Conservation area plaques which have been funded by Oadby Forum.

4.2 South Wigston Forum

- A seat has been installed into the bus shelter outside of Tesco on Blaby Road.

5 Borough Entry Signs (update from Greening of the Borough Working Group)

- 5.1 At the last Greening of the Borough Working Group Members agreed that acknowledgement of the Borough's 'in Bloom' status should be on a separate plate that sits below the Borough Entry Signs. A quote has been received to manufacture the plates of £295 if all nine are done at the same time or £350 for three. A revised quotation has also been received for the refurbishment of the mains signs which has increased slightly and is now £960 per sign if all 9 are completed at the same time or £1,050 per sign for three. Policy Finance and Development Committee has already unanimously agreed to allocate £2,850 from Greening of the Borough reserves to allow the first three signs to be refurbished as part of a three year rolling programme; a report is to be submitted to the next Policy Finance and Development Committee requesting the allocation be increased to £4,200 to cover the above costs.

6. Facilities Work

6.1 Pavilions and Community Centres

- Horsewell Lane Pavilion – repairs have been carried out to the roof which was leaking; three windows have been replaced which had been vandalised.
- Coombe Park Pavilion – the kitchen has been deep cleaned and both the kitchen and community room have been re-painted.
- Freer Community Centre – the wooden floor in the main hall has been cleaned and re-sealed and a deep clean has been carried out to the hall, meeting room and kitchen.
- Portable Electrical Appliance Testing has been carried out across all pavilions, community centres, cemetery buildings, Oadby Depot and Brocks Hill Centre.

6.2 Car Parks

- Notification has been received that the current car park ticket machines will need to have new coin mechanisms fitted to take the new £1 coins which come into circulation in March 2017. A quote has been requested but the cost of this will be additional to the current car park budget.
- Monitoring of parking at Blaby Road Park car park has continued following the assertion that the parking problems are caused by students at South Leicestershire College. Advice has been sought on whether the parking order could be changed to 'term time' only but as different schools and colleges have different dates this would make enforcement difficult as there is no precise definition of 'term time'. The results of monitoring will be reported to the next Policy, Finance and Development Committee as requested by Members.

6.3 Cemeteries

- Work to extend the Garden of Remembrance at Wigston Cemetery has been completed creating an additional 50 plots for the interment of ashes.
- The chart below shows the number of interments that have been dealt with during the three months 1st September 2016 and 30th November 2016:

	Full burials	Interment of cremated remains	Scattering of ashes
Wigston Cemetery	9	25	1
Oadby Cemetery	3	10	0

6.4 Street Furniture (other than detailed elsewhere)

- Replacement street name plates have been installed at Caldecott Close and Yarwell Drive, Wigston; Namur Road South Wigston and Sutton Close and Pomeroy Drive, Oadby. Street name plates for Oaks Way, Oadby will be installed by the end of January.
- Replacement / new litter bins have been ordered for Horsewell Lane (Forum request), Manor Street, Leicester Road, and Kirkdale Road near to the Railway Station and should be delivered and installed by the end of January.
- The bench outside of HSBC Bank on The Parade in Oadby is the subject of an insurance claim following a road traffic accident. The insurers have been asked to give permission for removal of the damaged bench but this is not yet forthcoming.

Background Documents:-

Minutes of Policy, Finance and Development Committee 19th July 2016

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Implications	
Financial (CR)	All works need to met from within current budget allocations.
Legal (AC)	No significant implications.
Risk (MAS)	CR5 Effective utilisation of assets/buildings.
Equalities (MAS)	No significant implications.
	Equality Assessment:- <input type="checkbox"/> Initial Screening <input type="checkbox"/> Full Assessment <input checked="" type="checkbox"/> Not Applicable